



**CALL FOR HOLIDAY GIFTABLES,  
ORNAMENTS & DECOR**  
**Submission Deadline: Nov 1, 2024**  
**Inventory Drop-off: Nov 13-16, 2024**

**OVERVIEW**

The CoSHOP is a small museum gift shop operated by The Contemporary Dayton, Dayton's contemporary art center since 1991, and located in the Dayton Arcade since 2021.

The CoSHOP features small works of fine art as well as a selection of design-and foodie-forward home goods, wearables, wellness items, and paper goods that are created by Dayton, Ohio, and Midwest artists and artisans. SHOP items are selected on an ongoing basis through submission through the Co's website [codayton.org/call-for-entry](http://codayton.org/call-for-entry). Items are accepted on consignment with artists receiving 60% of the retail sale of their item(s). Consignment terms vary and artist payments are made monthly by check or ACH.

**CRITERIA**

We are currently seeking artist / artisan-created items, ornaments, and decor for consignment for the holiday season. Submissions should meet the following criteria:

**MUST**

Be modern/contemporary in design and style; exhibit the highest level of craftsmanship; be structurally sound, safe, non-toxic, fit for its intended use, and display ready; all necessary hardware and components must be included (earring backs, wired paintings, matted prints)

**NOT ACCEPTED**

Country craft or boho; items with mechanically produced components (jewelry with commercially-produced chainmail or pendant); items featuring holiday tropes (Santa Claus, reindeer, Christmas trees, etc)

**CATEGORIES** *for more detail, see Category List at [codayton.org/call-for-entry/holiday](http://codayton.org/call-for-entry/holiday)*

Aromatherapy/Botanicals	Jewelry / Metalsmithing
Book Arts	Mixed Media
Ceramics	Painting
Clothing / Wearable Art	Photography
Drawing	Printmaking
Fiber / Leather Art	Sculpture
Home Furnishings	Wood
Glass	Novelty
Jewelry / Beadwork	

**DISPLAY & MARKETING**

- Small creative item description tags are encouraged
- Business cards or other forms of display or marketing materials will not be accepted or displayed.
- The Co staff is available for consultation on size, media, and presentation/attachment to artwork. (The Co produces inventory bar code stickers which must be placed on bottom or back of objects, preferably on an artist-made hang tag, never directly on jewelry or fiber or the front of 2D work).

- CoSHOP staff curates the display from the artist's inventory, holds some items in back inventory, and moves and adjusts displays around weekly. The Co reserves the right to make these adjustments.
- The CoSHOP is promoted on-site, online (website, bi-weekly E-blast to 3,200, social media) as well as integrated into 40+ online calendars and event sites, as well the Dayton Arcade's Holly Days – December 11-13, 2024 – expected visitors 6,000

### CONSIGNMENT PROCESS

Consignment is a process whereby a person gives permission to another party to take care of their property and retains full ownership of the property until the item is sold to the final buyer.

- Sales / Consignment Fee: Artist/Artisan shall price his/her works to encourage sales, enable purchases as gifts and offer items at a wide range of price points. Pricing should not to exceed \$300 per item. Artists receive 60% of the sales price, remitted by mailed check each month.

### REQUIREMENTS FOR ACCEPTED ITEMS

- Wall-hung work shall be appropriately gallery wrapped or matted and framed.
  - Size of wall-hung art not to exceed 16 x 20 in. or a total of 320 sq. in, as framed.
  - Unframed 2-D artwork for rack display must be matted, covered with plastic and priced.
  - 3-D Artwork (pottery, sculpture, ceramics, glass, etc.) not to exceed 10 x 10 x 10 in.
  - Larger 3-D pieces may be considered for display based on design and price point.
- Product Information - Listed on Item:
  - Pottery/ceramics should be labeled for microwave, oven and food safety.
  - Wearable art should list fabric content and cleaning instructions.
- Rotation of Inventory / Duration of Consignment Period
  - Inventory will be kept fresh by consignment periods not to exceed three (3) months.
  - Artists will be notified if additional inventory is requested.
- Insurance
  - Artwork is covered by insurance while on The Co premises.
  - Delivery and any costs of transit is the responsibility of the Artist.
  - Inventory will be inspected at the time of check-in. Damaged pieces will not be accepted.
- Termination
  - Notwithstanding any other provision of this Agreement, this Agreement may be terminated at any time by either The Co or the Artist, by means of written notification of termination from either party to the other. In the event of the Artist's death, the estate of the Artist shall have the right to terminate the Agreement. Within 30 days of the notification of termination, all accounts shall be settled and all unsold Artworks shall be returned by The Co.

### HOW TO APPLY

1. Complete online submission form at [www.codayton.org/shop](http://www.codayton.org/shop) or submit images to [shop@codayton.org](mailto:shop@codayton.org)
2. Upload JPEG images of proposed items
  - up to 5 images of items of the same media (eg 5 handblown glass vases)
  - up to 10 products will be accepted (exceptions apply to smaller items such as ornaments & jewelry)

### QUESTIONS?

Call us at 937/224.3822 or via email at [shop@codayton.org](mailto:shop@codayton.org)